



BIRMINGHAM KIWANIS FOUNDATION 2025 GRANT APPLICATION

DESCRIPTION OF GRANTS

The Birmingham Kiwanis Foundation grants focus primarily on serving children. A requesting organization should be a recognized nonprofit organization with a tax-exempt status confirmed by the IRS Code. All requests must be for a specific need. No grant requests are funded for the following:

- Individuals
- Religious organizations for religious purposes
- Political organizations
- Budget deficits
- Lobby activities
- Operating Expenses
- Administrative or office expenses

The Birmingham Kiwanis Foundation primarily makes grants to programs and projects that benefit children in our community. Historically, grants have ranged from \$1,000 to \$5,000. To make the greatest impact with funds available, we prefer requests which:

- Address a specific need
- Does not duplicate existing services
- Focus on the City of Birmingham

Please note: The deadline for this application is April 30, 2025. We will not accept any applications submitted after this date. We will notify you of your application's final status no later than May 31, 2025.

SUBMITTING YOUR APPLICATION

Send a digital copy to KiwaniisFoundation@kcob.org Please state clearly in the subject line your organization's name and the fact that the email contains an attached application. Thank you!

APPLICATION REVIEW

Each request is reviewed before the Foundation Committee meets. We will contact you should we need additional information or want to schedule a visit. During the same period, please advise us should circumstances arise which would change or affect any aspect of your request. If you have any questions, please contact Honora Gathings, Executive Director of the Foundation at (205) 251-0032 or honora@kcob.org.

APPLICANT INFORMATION

Agency/Program Name:

Amount Requested:

Agency Contact:

Address:

Phone:

Email:

PLEASE INCLUDE:

Application Materials:

- This two-page application, completed and signed
- List of your agency's current Board of Directors
- Your most recent financials/detailed annual report
- A detailed budget, such as an itemized list, showing specifically how your requested funds will be used
- In no more than **two pages**, type the answers to the following application questions.

Application Questions:

1. What is the mission and work of your agency?
2. Is your agency audited? If so, how often and by whom? If not, please briefly describe your current structure of accountability.
3. How will the requested funds be used? Will it be a new program or an existing one?
4. How many clients will be served by these requested funds?
5. Thinking of the primary services you provided your clients in the previous year, how many service units did you provide in each of these main service areas? (For example: If you provided meals, how many meals did you serve? If you provided case management or counseling, how many clients did you see? If you offer tutoring, how many students did you tutor in an average week?)

6. Given that the Birmingham Kiwanis Foundation strives to give more than just our money to support our community, please describe in detail any volunteer opportunities your agency might offer our Kiwanians.

Please sign below, indicating that all the information you have provided is accurate, true, and current.

SIGNED: _____ **Date:** _____
(Agency Contact)

We look forward to receiving and reviewing your application!